



# Girlguiding North Tyneside Outdoor Centre Cheviot View Lodge Brochure

## Lodge Details:

Address: Cheviot View  
Kirknewton Village  
Nr Wooler  
Northumberland  
NE71 6XG

Telephone: 01668 216176



## Booking Enquiries:

Visit: [www.girlguidingnorthtyneside.org.uk](http://www.girlguidingnorthtyneside.org.uk) and check out the booking diary for availability

e mail booking requests to: [girlguidingnt@btinternet.com](mailto:girlguidingnt@btinternet.com)

Telephone: 0191 2728979 office staffed during school term times:

Monday and Wednesday 9.30am - 2.30pm, Tuesday 7.00pm - 8.30pm, Saturday 10am - 12noon. Answer machine in operation.

Or call in at the times above to: Trefoil House  
31 Howard Street  
North Shields  
NE30 1AR

## Directions

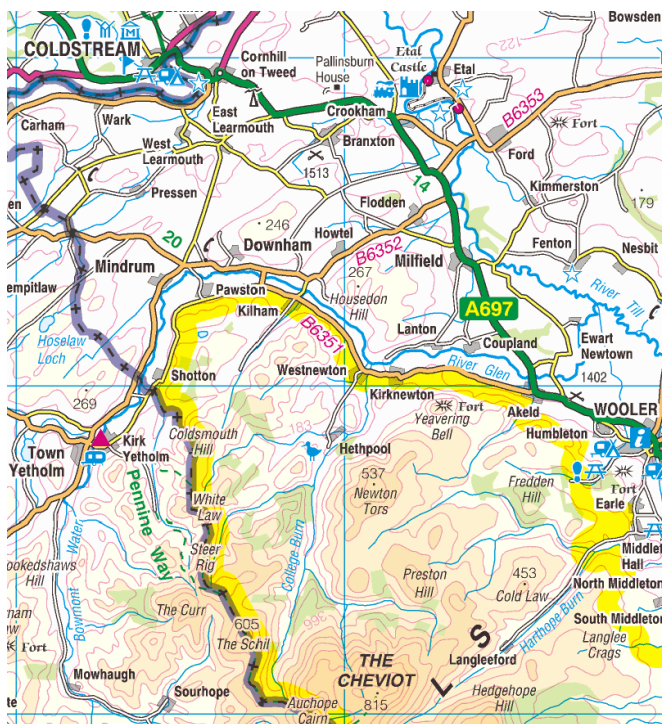
From A1 south:

From A1 take A697 signposted Wooler and Coldstream, follow road until approximately 3 miles north of Wooler. Turn left (at the flagpoles) onto B6351 signposted Kirknewton and Kirk Yetholm. Cheviot View is 2.5 miles along the road, turning left at the village hall.

From A1 north:

Take B6354 towards Ford Castle, turning left at A697 then right onto B6351 at flagpoles as above directions.

Please note: Sat Nav systems will not usually take you to the correct place.



## **Accommodation**

The activity centre will accommodate up to a maximum of 36 visitors.

### **Ground Floor**

Entrance with cloakroom recess

Hallway with toilet / shower room - shower operates off the hot water tank.

Small 3 bed room allowing wheelchair access, ensuite wet room with electric shower. 1 x 3' bunk and 1 x single bed.

Fully fitted kitchen with food store, details below

Activity room with tables for activities and dining, seating forms and chairs

Sitting room with comfortable chairs, coffee tables and multi-fuel burning stove

### **First Floor**

10 bed room, 5 x bunks

10 bed room, 5 x bunks

8 bed room, 4 x bunks

5 bed room, 1 x bunk, 2 x single, 1 x futon, ensuite with separate toilet / shower (electric)

2 x toilet rooms each with 3 cubicles and wash basins

1 x shower room with 4 individual shower cubicles (run from hot water system)

### **Kitchen**

Fully equipped with cutlery, crockery for 36 visitors

Electric catering oven with 6 ring hob

Pans, trays, baking and cooking utensils

2 x 3 litre kettles

2 x 4 slice toaster

Fridge freezer

Microwave

Large store cupboard for food

### **Telephone**

The mobile signal is very weak at the site. There is a landline for emergency use the number is: 01668 216176. This is located on the wall as you enter the small downstairs bedroom. Telephone usage is monitored; you will be billed for any excessive use.

### **Wifi**

There is wifi facility in the building.

### **Heating**

There is an oil powered, radiator central heating system throughout the centre. The heating controls are in the activity room beside the sink. This system can also be used to heat the water.

If however you do not need the central heating please use the immersion heater, there are two switches to operate this next to the heating controls, use both switches. It takes

about 1 hour to heat the water from cold. Leave the switches on until you depart, the hot water tank has its own thermostat which you do not need to adjust.

You do not need to switch on both the oil system and the immersion heaters to heat the water.

The sitting room has a multi-fuel burning stove. Visitors to supply their own wood / coal and be responsible to operate this safely using the tools and fire guard supplied. The fire should be cleaned out after use, cool ash to be placed in the bin. There are a number of wood and fuel suppliers, one suggestion is Carrs Billington, Wooler, Tel.: 01668 281 567.

### **Electrical Gadgets**

All electrical equipment on site is PAT tested and should be in good working order. If you experience any problems with any item, please remove it from use, mark it do not use and notify Girlguiding North Tyneside on your visit feedback form.

Groups are responsible for the safety, condition and use of any electrical equipment brought to the centre.

### **Power Supply**

This is a rural area and occasionally power outages can occur. If the power goes off in the centre, check the mains trip switches. These are located in the small cupboard in the sitting room. Users are recommended to bring a torch with them.

All toilets and showers have a fan system which should be switched on during use; these switches are beside the light switch. They operate when the lights are turned on and will keep running for about 20 minutes after the lights are turned off. You may however wish to switch these to the off position at night time.

### **Fire Alarm System**

The building has a fully integrated system throughout. The control panel is situated in the hall. You should not need to touch this control system during your visit.

If the alarm is triggered and a fault light is registered, insert the access code (see the small notice board in the activity room) and hold down the reset button, no. 2. This should reset the system.

To carry out a fire evacuation drill: Instructions on how to carry out the fire evacuation drill are in the booklet inside the control panel.

All groups should have an evacuation register. The fire assembly point is in the car park at the front of the site.

All fire doors must be closed at night time.

### **Fresh Water**

We have our own water borehole on the site. All taps supply fresh drinking water. The pump system has a cleaning cycle that runs for about 20 minutes every 24 hours. This is

set by a timer to run during the night. If there have been local power outages, this can trip up the timer and it may run during the daytime.

While it runs you will have no water supply but it will come back on when the cleaning cycle finishes. Please notify us on your visit report form if this happens.

### **Waste Water**

There is a septic tank on site. Please do not flush any sanitary items down the toilets, small bins are provided. Also check your toilet cleaning product is suitable, it should be bleach free. Look for toilet cleaners not bleach products.

### **Rubbish and Cleaning**

We do not supply any cleaning materials, please bring with you what is required, and take home what you do not use. All cleaning products used must be bleach free.

We have 3 wheelie bins, recycling (blue) and normal rubbish (black and green). These are emptied on a Tuesday. At the end of your visit please place the bins at the edge of the car park otherwise they will not be emptied.

Full detail of what can be recycled is on the kitchen bin.

Do not leave any rubbish bags that do not fit into the bins, they won't be collected and we will be fined. Also, the local wildlife will enjoy the contents, but won't tidy up the mess left behind.

There is a bottle bank and waste transfer site in Wooler on Brewery Road if you need to dispose of additional rubbish bags.

### **Health and Safety**

A premises risk assessment will be supplied to any group making a booking.

**The checks shown on the playground risk assessment must be made before a group is allowed to use the playground.**

There are a number of items we need to specifically mention here:

- The whole site is a no smoking area
- Keep all floors dry, mopping up any spillages as they happen
- Keep all floors clear of hazards
- Sweep the activity room floor after activities / meals
- Adopt common sense and good housekeeping in the kitchen area
- Keep bedroom floors clear, store personal belongings in under bed store boxes
- Ensure under bed boxes are pushed fully under the beds
- Store suitcases / bags in the eaves cupboards
- Groups to provide their own First Aid kit

## **Souvenirs**

There are Lodge and Camp site badges and a small selection of souvenirs for sale. These are in a box beneath the bed in the downstairs bedroom. Leaders must supervise the sale of any goods, record what is sold and return the list and money with the property report sheet and keys.

## **Resources on Site**

Indoors:

Board games, jigsaws, table tennis table

Local maps and silva compass

Outdoors:

Store box contains bats, balls, parachute, large connect 4

School yard and grass area. Boundary with camp site marked by a 'young' hedge

Campfire circle for any outdoor fires, please do not turf.

6 purpose made altar fire stands are on the campsite behind the building, negotiate with campers if the site is in use.

The site is within the boundaries of the recently awarded 'Dark Skies' area so take your star gazing books, find a clear night and it's amazing.

## **Resources nearby:**

Wooler Tourist Office has a local town trail, the Wooler police station also does visitor tours by prior arrangement it is an old building and still has the prison cells!

Millfield - local iron age fort that has been reconstructed

'Active 4 Seasons' offer various outdoor activities including canoeing, kayaking and climbing. Check out their website for details or phone 07941 450064

Kimmerston Riding Centre, e: [jane@kimmerston.com](mailto:jane@kimmerston.com)

Heatherslaw Mill and light railway (9 miles) [www.discovertheborders.co.uk/places/51](http://www.discovertheborders.co.uk/places/51)

Pot A Doodle Scremerston (19 miles) [www.potadoodledo.com](http://www.potadoodledo.com)

Northumberland National Park website detail various walks some of which start from Kirknewton

Quad Biking, Scremerston 01289 386642

East Links Family Park and Narrow Gauge Railway, Dunbar - Animal barns, play barns, golf and go carts, see web site for further details [www.eastlinks.co.uk](http://www.eastlinks.co.uk)

**Local Bus / coach hire** all sizes, Glen Valley Tours, Wooler. 01668 281578

## **Accident and Emergency**

### **Local Medical centre**

Cheviot Primary Care centre, Padgepool Place, Wooler, NE71 6BL.

Open: 8.30am - 6pm Monday - Friday

Telephone: 01668 281740

Journey time approx. 10 minutes

GP out of hours service: tel: 0845 6080320

## **Hospitals**

**To the North:** Berwick Infirmary, Infirmary Square, Berwick upon Tweed, TD15 1LT

Telephone: 01289 356600

Journey time 43 minutes

**To the South East:** Wansbeck Hospital, Woodhorn Lane, Ashington, NE763 9JJ

Telephone: 01670 521212

Journey time: 1 hour

**To the West:** Borders General Hospital, Melrose, TD6 9BS

Telephone: 01896 826000

Journey time: 1 hour 10 minutes

**Police:** 0845 6043043

**Local Emergency Repairs:** contact: Mr Paul Wood: 07970 426637

**Local Church Services:** St Gregory the Great, Church of England, Kirknewton. The church currently has no regular priest but has a layperson in charge: Mrs Judith Dobson (Reader) The Crosslings, Yeavinger, Wooler NE71 6HG tel: 01668 216327. The church would be delighted for any groups to join them on a Sunday, but could they let Judith know please, so she can pitch the service to their level. Visitors are always made very welcome.

## **Frequently Asked Questions**

These usually centre around what we do and do not supply so we hope the following is useful ...

### **What We Supply ...**

- An indoor centre fully equipped for 36 visitors
- Indoor / outdoor games, games store is located behind the building, the key is in the key cabinet in the kitchen store room. A selection of board games are in the activity room.
- Play tents for young visitors are in the games store
- Notice boards for your posters, charts etc. Please do not attach anything to the walls or woodwork

- Table tennis table
- A small selection of badges and souvenirs are for sale.
- Each bed has one pillow, one blanket and an under bed store box
- First floor bedrooms have large eaves store areas with access doors. These are safe to access and can be used to store bags, or to play in!
- Mattresses have waterproof covers and if necessary can be cleaned using soap and water only.
- 2 vacuum cleaners one under the stairs the other in a bedroom eaves cupboard
- A pole to open and close the velux windows which is kept in the upstairs ensuite room beneath the bunk bed.

### **We don't Supply ...**

- Bath mats for showers to catch the drips, or deluge, as you dry
- Cleaning products for the kitchen and bathrooms - all should be bleach free
- Oven gloves
- Cleaning cloths, dishcloths, pan scrubs, rubber gloves
- Towels
- Tea towels
- Bedding
- First Aid kit
- Toilet rolls
- Toilet cleaner (non bleach)
- Wood and / or coal for the sitting room fire. Please supply your own fuel appropriate for a multi fuel burning stove. Wood found around the site should not be used in the stove.

### **Cheviot View Site Rules**

The residents of Kirknewton pride themselves on their small but lovely hamlet. Please help them to keep the hamlet beautiful and by our actions be a good P.R. representative for Girlguiding. Please conduct yourself with due regard to others at all times.

1. No arrivals or departures are to take place after 21:00 hours, except in cases of emergency or with prior agreement.
2. Please keep noise to a minimum throughout your stay. Quiet must be observed between the hours of 22:30 (absolute quiet after 23:00) until 07:00. When arriving or returning to the campsite at night please remember that other campers and residents of Kirknewton may be asleep and behave accordingly.
3. No stereos or amplified musical instruments are to be played on the site at any time. This rule may be relaxed for small stereos and acoustic instruments with prior agreement of Girlguiding North Tyneside between the hours of 10am - 8pm provided noise levels are kept to a minimum and are not intrusive upon other campers or the residents of Kirknewton.
4. Any generators used on site are to be of the appropriately silenced type and are not permitted for use after 20:00 (without prior agreement of Girlguiding North Tyneside) as they can spoil the peace and tranquillity of the evening for our neighbours.

5. The discharge of fireworks is strictly prohibited on the campsite and surrounding areas, unless within the appropriate season and with prior agreement of Girlguiding North Tyneside.
6. Vehicles are not allowed on the grassed areas. Vehicles must park in the car park.
7. Pets are not allowed at Cheviot View. Guide dogs are the only exception.
8. Please respect St. Gregory's churchyard and do not let groups go in there unsupervised.
9. We operate a no smoking policy at Cheviot View on all areas of the site including the car park.
10. Please note that outdoor cooking must be on raised altar fires or the fixed fire places, turfing is not allowed.
11. Please do not empty sanitary bins; contents are disposed of safely by a clinical waste firm.
12. Contract Terms - please note that these rules and conditions form the basis of our contract with you.

NB: Girlguiding North Tyneside reserves the right to ask any group to vacate the Outdoor Centre and make good any damage caused. Anyone found to be in serious breach of the site rules may be asked to leave with immediate effect, without any refund and may be refused future admission to Cheviot View. We thank you for your co-operation.

You will be asked to sign a copy of these rules prior to your visit.

### **Girlguiding Groups**

Please remember to send your completed holiday forms to your local commissioner for approval and also to our local holiday adviser. If you need information on current local advisers, please contact the County office.

### **On Arrival**

Here are a few things to help get you into the building and up and running ...

- Enter the site by the small gate near the bins
- The double gates from the car park are just bolted and can be opened for easy access.
- Once unloaded remove all vehicles to the car park and close the gates
- The key we have supplied opens the front door accessed by the ramp
- On entering the Lodge, at all times, always leave outdoor shoes in the cloakroom
- Switch on the hot water, all controls are in the main activity room by the sink
- When central heating is not required please use immersion heaters for hot water
- There are two immersion switches which heat segments of the tank, switch both on
- Heating controls are in the same place when needed. You may need to adjust the settings on individual radiators
- If the oil heating system is used this will give you both heat and hot water, please do not use the immersion switches at the same time.
- To operate the cooker, first turn the power on, this is the large round red switch on the wall to the RH side of the cooker. Move it to the right. Switch it off when the cooker is not in use.
- Switch on fridge freezer
- Key for outdoor games box is in the key cabinet on the wall in the kitchen store



- Key for the boiler room if needed (unlikely) is in the key cabinet
- Carry out your fire evacuation drill, the assembly point is marked in the car park.

### On Departure

You will be provided with a copy of this list please use it to ensure the Lodge is both secure and ready for the next visitors. The property will be inspected and your retainer payment returned if everything is found to be in good order.

	Task List
<b>General</b>	Sweep and mop all hard floors
	Vacuum all carpets - and empty the vacuum
	Empty all rubbish bins
	Close all windows and leave curtains / blinds closed
	Check all lights are off
	Adjust the heating back to the original settings and ensure all radiators are set to '2'
<b>Kitchen</b>	Please take home what you bring including food and cleaning materials
	Empty, turn off and clean fridge freezer and leave doors open
	Empty kettle and boiler
	Clean microwave
	Clean oven and hob.
	Switch oven power supply to off position
	Switch off kitchen extractor fan
	Switch off all lights and unplug all electrical appliances
<b>Activity Room</b>	Switch off immersion heaters
	Tidy games/puzzles on the bookcase
	Store all tables upright in the cupboard
	Stack chairs no more than 6 high against the wall
	Stack benches no more than 3 high under the windows
	Fold table tennis table
<b>Common Room</b>	Ensure emergency exit is securely closed
	Remove cool ashes from sitting room stove, leave it empty
	Unplug lights
<b>Upstairs</b>	Return furniture to original arrangement
	Clean all showers, toilets and empty all bins
	Place storage boxes on the lower bunk, vacuum under beds
	Close all velux windows/blinds
<b>Outside</b>	Check that each bed has a pillow and folded blanket
	Return games to the outdoor store and lock it. Hang key in cabinet
	Place wheelie bins at the car park edge for collection
	Take all rubbish that is not in the bins home.

Return souvenir sale sheet with payment cheque when returning keys

Return this checklist along with your visit report form and all the keys you have been given for the Lodge to the address below within 7 days.

Girlguiding North Tyneside is an operating name of North Tyneside Guide Association. Registered Charity number 1020096

Trefoil House, 31 Howard St., North Shields, NE30 1AR. Tel. 0191 2728979 e mail: [girlguidingnt@btinternet.com](mailto:girlguidingnt@btinternet.com)

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